



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO
ATTENTION OF

IMPH-FM

8 March 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy Letter #13- Extended Stays at Garrison Recreational Vehicle Park and Recreational Lodging

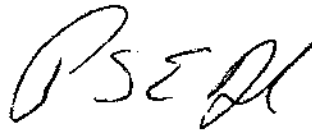
1. Applicability. This policy applies to all military, civilian personnel, and eligible patrons assigned, attached or visiting Fort A.P. Hill.
2. Proponent. Directorate of Family and Morale, Welfare, and Recreation (DFMWR).
3. Reference. AR 215-1, Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities, 24 September 2010.
4. Policy. To maximize recreational opportunities to eligible patrons, homesteading at Fort A.P. Hill recreational vehicle parks and recreational lodging is strictly prohibited. Additionally, since recreational opportunities exist year-round, Fort A.P. Hill defines its peak season as 1 January – 31 December of each calendar year.
 - a. **Champs Camp RV Park:** Recreational stays shall not exceed 60 consecutive days.
 - b. **Recreational Lodging:**
 - (1) Recreational stays shall not exceed 30 consecutive days.
 - (2) Official-duty stay requests may be extended up to 90 days, will be considered by exception and submitted IAW paragraph 4.e. below.
 - c. Requests for renewal will be considered by exception and will be submitted IAW paragraph 4.e. below. If approved, renewal periods will be granted on the last day of the existing contract, will not exceed 30-days, and will not inhibit accommodation of existing reservations and/or waiting lists.
 - d. Personnel on extended stays must comply with local and State law relative to taxation, vehicle registry, and other residency issues.

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e. All requests for exception will be submitted in writing through the Director, Family and MWR to the Garrison Commander for consideration based on mission requirements.

5. Point of contact for this policy statement is Kris D'Alessandro, Director, Family and MWR, at (804) 633-8207.

A handwritten signature in black ink, appearing to read 'P E D', is positioned above the printed name.

PETER E. DARGLE
LTC, AR
Commanding

DISTRIBUTION:

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